

# MINUTES

**Meeting:** Southern Wiltshire Area Board  
**Place:** Alderbury Village Hall, Rectory Road, Alderbury, SP5 3AD  
**Date:** 7 November 2024  
**Start Time:** 7.00 pm  
**Finish Time:** 9.00 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Rich Rogers (Chairman), Cllr Andrew Oliver (Vice-Chairman), Cllr Richard Britton, Cllr Zoë Clewer and Cllr Ian McLennan

### **Wiltshire Council Officers**

Karen Linaker – Strategic Engagement & Partnership Manager  
Karlene Jammeh – Engagement & Partnership Lead Officer  
Lisa Alexander – Senior Democratic Services Officer

### **Partners**

Wiltshire Police – Inspector Tina Osborn & PC Kelvin Ramsey

**Total in attendance: 60**

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<u>Minute No..</u>	<u>Summary of Issues Discussed and Decision</u>
33	<p><u>Apologies</u></p> <p>Apologies for absence were received from:</p> <p>Cllr Richard Clewer Perry Payne, Wiltshire and Swindon Road Safety Partnership</p>
34	<p><u>Minutes</u></p> <p>The minutes of the last meeting were presented.</p> <p>It was;</p> <p><b>Resolved:</b></p> <p><b>The minutes of the meeting held on 5 September 2024 were agreed as a correct record and signed by the Chairman.</b></p>
35	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
36	<p><u>Flood preparedness in Southern Wiltshire</u></p> <p>The Board received a presentation from Renate Malton, Flood Resilience Officer, who's role included:</p> <ul style="list-style-type: none"> <li>• Work with town and parish councils to encourage them to make flood plans offering help and information.</li> <li>• Developing online resources for town and parishes to help with flood plans</li> <li>• Input to Neighbourhood Plans</li> <li>• Land Drainage &amp; Ordinary Watercourses</li> <li>• Operational Flood Working Group (OFWG) meetings</li> <li>• Responding to enquires around flooding/drainage</li> </ul> <p><u>Questions and comments included:</u></p> <ul style="list-style-type: none"> <li>• In Alderbury there were issues with groundwater flooding. The current issues as they stand today need to be included in consideration in planning matters when Wessex Water &amp; the Environment Agency were consulted. The data used was from the 1970s and since that time, water levels had changed considerably.</li> </ul> <p><u>Answer:</u> The Council, as the planning authority has a responsibility to consider groundwater, however if an application is refused permission,</p>

the applicant can go to appeal where the decision can be overruled by the inspectorate. We cannot stop an application if it goes to appeal. It is important that the parishes record the areas of known flooding, by taking pictures and logging evidence to be used when a planning application comes up.

- Winterbourne PC had difficulty with the Environment Agency (EA) not protecting the river through the parish. There had been incidents where residents had extended structures into the water and the removal of those had not been enforced by the EA. Was there a definitive map of where the ditches were?

Answer: That class of river remains the responsibility of the EA. Attend the next OFWG meeting where there will be a representative from the EA to answer questions. Also, keep a report of any issues and take to the working group. I use google maps and we have historic maps to view. When we have a query, we go back to the old maps to check. I can request an AO map and you could then carry out the work to edit accordingly.

- The OWFG are online and always very informative. Landford have worked hard on their plan. What help was available for places with prior history of flooding and what was PEAS?

Answer: PEAS was the Parish Emergency Assistance Scheme, which was set up a few years ago to provide gel sacks, signage and fluorescent tabards etc for flood wardens. Town and parish councils could apply to PEAS for these items and each year all clerks were contacted and asked if any top ups were required. A note of caution, was that if distributing gel sacks, these should be done so in a fair way, so it was recommended that parishes had a fair policy set out to ensure that provision was available to all in need and to prevent repeat requests from the same households who after an initial flood, should be encouraged to take preventative measures for future years.

- Alderbury PC had experienced a number of persistent issues regarding a ditch along the road. It was highly dangerous as there was a blocked drain in a residential road which resulted in increased ponds of water across the road and footpath, with mud across the road. The issue had been raised repeatedly across the last few years with people at the council, however no department seemed to want to take responsibility. We need someone who had the authority to move things along

Answer: We are a small team and trying hard to get around to all the issues. We have 2 drain engineers for the whole county.

The Chairman then introduced speakers from Firsdow and West Dean Parish Council's who shared information on local projects and experiences.

Firsdow Parish Council – Simon Brown (Chairman)

Firsdow Road was 1 mile long and was higher at one end and had drains which did not meet current standards and the outfall pipe had collapsed. As a result, water would collect at the lowest point and cause surface water flooding which then ran across a garden.

	<p>Working with Wiltshire Council over the last 3 years in hope to improve the situation with a drainage system, a trench was dug over the summer, for water to flow into the perforated pipe which would slowly drain into the land. Unfortunately, the scheme did not work, so the drainage team came back and modified the scheme further which it was hoped would rectify the issue.</p> <p>Simon advised other parishes to speak to the drainage team to discuss possible options, however he noted that schemes such as the one in Firsdow take time and involved road closures and civil engineering.</p> <p><u>West Dean Parish Council – John Camilleri</u>  West Dean River Group had been working on a flood mitigation project to help manage future flooding to the village. There had been devastating flooding during 2014 which led to houses being evacuate.</p> <p>The scheme was designed to prevent the flooding in a particular area and was aimed at increasing the flow rate of the river to prevent silting up. The parish council had been raising funding since 2014. Work would start in January 2025, with completion planned for April 2025. The river would be narrowed to increase the water flow, discouraging the formation of weeds.</p> <p>The Chairman thanked all of the speakers for sharing information on what was available and urged anyone interested to attend the Environmental Action Flooding Event on 19 November 2024, 10.00am – 3.00pm in the Guild Hall Salisbury.</p>
37	<p><u>Strengthening Local Youth Support &amp; Activities</u></p> <p>Karen Linaker, Strategic Engagement &amp; Partnership Manager explained that the Area Board had a strong focus on strengthening youth activities as a priority.</p> <p>Are Boards had a budget of delegated funding to support youth projects. The Area Board had previously allocated part of this funding to the provision of positive youth activities.</p> <p>In collaboration with SCC, the Area Board had set up a youth club in Bishopdown Farm. The Board wished to look for more opportunities to collaborate youth activities. It was recognised that there were gaps in delivery and capacity which could result in pockets of antisocial behaviour.</p> <p>It was known that transport and affordability were key barriers, especially for the more rural areas. Youth worker capacity was also an issue as Southern Wiltshire did not have a youth worker, which was why the Board looked to SCC to assist, however unfortunately, the SCC youth workers did not have the capacity to provide the level of accessibility to us across the community area.</p> <p>Funding was always a challenge when looking at ideas to provide more cover.</p>

Parent led youth clubs were often not well enough equipped to cater for challenging behaviour. Part of the solution in areas with pockets of antisocial behaviour was to have paid youth workers, who provide an added value in terms of the relationships they are able to build with the young people, developing a sense of trust and support to them with identifying and signposting them to training to support their needs and progression.

The Area Board also set up a Youth Partnership Forum.

Sarah Gregson from Salisbury City Council as lead for the Hampton Park Youth Club spoke about the set up at the youth club, explaining that it had been replicated from the Hang Out in the Friary.

Lola, Summer and Sophie were some of the young people in attendance who spoke on their experiences of attending the Hang Out and the Hampton Park Youth Clubs.

Young people aged 11 – 16 were able to attend and hang out, play games, have snacks and build better friendships. There had been trips to the playhouse, the cathedral light show and a silent disco.

The young people at Bishopdown Farm had expressed an interest in adding a sports element to the club to enable new starters to overcome the awkward nervousness when initially joining, as they felt that a group activity would be more welcoming.

Those present then participated in a round table exercise to brainstorm ideas in response to 4 questions:

- What was good about local youth support and activities?
- What needed to be improved?
- What new activities need to be delivered?
- If funds were raise to deliver a youth music festival, what should the festival include?

Karen Linaker would collate the responses and feedback at a future meeting.

A youth activity and support survey was also promoted. Access to the survey was available through the QR code:



<p>38</p>	<p><u>Partner and Community Updates</u></p> <p>The Board noted the written updates attached to the agenda and received the following verbal updates:</p> <p><u>Neighbourhood Police Team – Inspector Tina Osborn</u></p> <p>In addition to the written update in supplement 1 to the agenda, Inspector Osborn noted the following points:</p> <ul style="list-style-type: none"> <li>• Colleague PC Kelvin Ramsey introduced.</li> <li>• Hare coursing had increased.</li> <li>• Off road bikes – some arrests and prosecutions.</li> <li>• Castlehill country park – investigation taking place after a female was attacked. Additional patrols and engagement with the schools to spread the word. Working with Country Park user group to highlight areas of vulnerability and in discussions with the Group and the PC to look at possibilities of cameras in the area – further update on this next time.</li> <li>• Tool thefts from vehicles – A national problem for a number of forces. Wiltshire had a dedicated team working on this area of crime. Alderbury was hit with 5/6 offences in one night, an investigation was ongoing. People were urged to increase security where possible, and not to leave tools in vans overnight where possible. The force was focused on hot spot areas, distributing DNA marking kits. If anyone sees suspicious activity with several people in a dark vehicle in the early hours of the morning, please call the police and report it straight away.</li> <li>• New Speedwatch team in Ford on Saturday.</li> <li>• A Community Engagement event was planned for 24 Nov at the New Forest Lodge. Come and discuss any issues and invited to email in specific questions in advance: <a href="mailto:tina.osborn@wiltshire.police.uk">tina.osborn@wiltshire.police.uk</a> or <a href="mailto:kelvin.ramsey@wiltshire.police.uk">kelvin.ramsey@wiltshire.police.uk</a></li> </ul> <p>Questions and comments included:</p> <ul style="list-style-type: none"> <li>• Would you still be attending Whiteparish on 20 November? <u>Answer:</u> Yes that was still happening.</li> <li>• Was there a possibility to get ahead of the game by using FB groups and magazines to make sure local tradesmen can get hold of this DNA kit? <u>Answer:</u> Because it's a problem across the whole county there were only a set amount of the DNA marking kits at the moment so target areas were currently being offered the kits. As soon as more were available, we would be able to spread the word.</li> </ul>
<p>39</p>	<p><u>Chairman's Announcements</u></p> <p>Despite a fall in inflation, financial pressures remained for many, particularly as winter approached and with recent increases to the energy price cap. Wiltshire Council would continue to provide support with its libraries continuing to offer</p>

	<p>warm spaces and a place for advice and support. In addition, the excellent community partners were working to support older and vulnerable people in the Southern Wiltshire Area, and the Area Board were on hand to provide additional support where possible.</p> <p>Celebrating Age would be hosting a live festive concert at the Glebe Hall, Winterbourne Earls from 1pm-3pm on 11 December 2024. This was a free to attend event, but those interested were advised to contact <a href="mailto:Karen.Linaker@wiltshire.gov.uk">Karen.Linaker@wiltshire.gov.uk</a> to book a place.</p> <p>Leaflets circulated at the meeting included the Silver Salisbury brochure detailing the activities and provision over next 12 months. Thanks to Irene for her continued work on this.</p> <p>For anyone wishing to apply for the Winter Fuel pension credits, assistance was available in libraries, with a deadline for applications of 21 December 2024.</p>
40	<p><u>Information Items</u></p> <p>The Board noted the Information Items as set out in the agenda pack, these were:</p> <ul style="list-style-type: none"> <li>• Community First</li> <li>• Healthwatch Wiltshire</li> <li>• Update from BSW Together (Integrated Care System)</li> <li>• Wiltshire Council <a href="#">Consultation Portal</a></li> <li>• Wiltshire Council Information Items: <ul style="list-style-type: none"> <li>○ Cost of Living Update</li> </ul> </li> </ul>
41	<p><u>Area Board Funding</u></p> <p>The Board noted the budgets remaining for allocation at the meeting and heard from representatives in attendance who gave a brief overview of their project followed by any questions by the Board.</p> <p><u>Budgets available at the meeting were:</u></p> <p>Community Area Grants: £5,557.01  Older &amp; Vulnerable Grants: £3,085  Young People Grants: £12,821</p> <p><b>Older &amp; Vulnerable Adults Grants:</b></p> <p>Old Sarum &amp; Longhedge CIO - Winter help for vulnerable &amp; at-risk people at Old Sarum &amp; Longhedge Community Pantry requested £1,250</p> <p>The Applicant Nina Cope spoke in support of the project.</p>

In response to questions, the applicant confirmed that they would identify need through experience of their customers and from signposting from the Foodbank and Silver Salisbury.

Fire and safety notices would be provided with each blanket to ensure that users were aware of possible risks or hazards. There would be approximately 50 people who would benefit from the service.

Cllr Rich Rogers moved the motion to award in full. This was seconded by Cllr Andrew Oliver.

**Decision**

**Old Sarum & Longhedge CIO was awarded £1,250 towards Winter help for vulnerable & at-risk people at Old Sarum & Longhedge Community Pantry project.**

**Reason – *The application met the Community Area Grants Criteria 2023/24***

The Silver Salisbury Group - Laverstock and Old Sarum Intergenerational Reminiscence Project, requested £500

The Applicant Irene Kohler spoke in support of the project.

Cllr Rich Rogers moved the motion to award in full. This was seconded by Cllr Andrew Oliver.

**Decision**

**The Silver Salisbury Group was awarded £500 towards Laverstock and Old Sarum Intergenerational Reminiscence Project.**

**Reason – *The application met the Community Area Grants Criteria 2024/25***

**Area Board Initiatives:**

Allington Silent Disco – Requested £500

Karen Linaker spoke in support of the project.

Cllr Rich Rogers moved the motion to award in full.

This was seconded by Cllr Richard Britton.

**Decision**

**The Area Board Initiative - Allington Silent Disco was awarded £500.**

**Reason – *The application met the Community Area Grants Criteria 2024/25***

**Young People Grants:**

Apprenticeships in Salisbury trading under Supplytrain CIC - Salisbury 2025 Apprenticeships and Early Careers Directory, requested £500.



	<p>The Applicant Maggie Fowler spoke in support of the project.</p> <p>In response to questions, the applicant clarified the document would be available electronically to all pupils via the schools in Downton and Laverstock as well as the sixth forms. Printed copies will be available at the apprenticeship fair.</p> <p>Cllr Rich Rogers moved the motion to award in full. This was seconded by Cllr Zoe Clewer.</p> <p><b><u>Decision</u></b>  <b>Apprenticeships in Salisbury trading under Supplytrain CIC was awarded £500 towards Salisbury 2025 Apprenticeships and Early Careers Directory.</b>  <b><i>Reason – The application met the Community Area Grants Criteria 2023/24</i></b></p> <p>Old Sarum Youth Club – New cooking and sports equipment, requested £500. The Applicant Charlotte Windebank spoke in support of the project.</p> <p>Cllr Rich Rogers moved the motion to award in full. This was seconded by Cllr Andrew Oliver.</p> <p><b><u>Decision</u></b>  <b>Old Sarum Youth Club was awarded £500 towards New cooking and sports equipment.</b>  <b><i>Reason – The application met the Community Area Grants Criteria 2023/24</i></b></p> <p>Alderbury Explorer Scout Unit – Room upgrade, old pavilion - for explorer scouts, requested £447.90.</p> <p>The Applicant Adrian Baker spoke in support of the project.</p> <p>Cllr Rich Rogers moved the motion to award in full. This was seconded by Cllr Richard Britton.</p> <p><b><u>Decision</u></b>  <b>Alderbury Explorer Scout Unit was awarded £447.90 towards Room upgrade, old pavilion - for explorer scouts.</b>  <b><i>Reason – The application met the Community Area Grants Criteria 2023/24</i></b></p> <p><b>Delegated Funding:</b></p> <p>There had been no delegated funding awards made since the last meeting.</p> <p>Information links: <a href="#">Area Board Grants</a> &amp; <a href="#">Grants Criteria</a></p>
42	<p><b><u>Local Highways and Footpath Improvement Group (LHFIG) Update</u></b></p> <p>The Board considered the report and funding recommendations arising from the</p>

last LHFIG meeting held on 8 October 2024.

Cllr Rich Rogers moved the motion to approve the recommendations. This was seconded by Cllr Zoe Clewer.

It was;

**Resolved:**

**To approve the LHFIG funding recommendations to the following schemes:**

- **4c – Sycamore Drive, Laverstock & Ford PC – Additional bollards - £1187.50**
- **4e – Hamptworth & Lyburn Road, Landford – Sign and line review - £2250**
- **4o – Gomeldon Road, Idmiston PC – Road narrows & lining - £1125**
- **4v – A343 Lopcombe Corner, Winterslow – Speed limit assessment - £2325**
- **4w – A338, Allington – Memorial Hall directional signage - £375**